

**\*\*\*\*\*FAQs FOR COURSE PLANNING/REGISTRATION\*\*\*\*\***

**Read this carefully.** You can prevent registration hassles. If your issue is not addressed by one of these scenarios, please contact the Registration Help Desk at 389-2252 or visit 132 Wigley Administration Building.

**Common issues YOU can solve:**

***STUDENT PROGRAM REQUIRED***

**This may refer to:**

1) Admittance to Major or Professional Education.

You must be admitted to the major to register for any 300 or 400 level courses. Go to the College of Education Advising Office AH 117 with a transcript. This requires 32 credits, 2.75 GPA and an A or B in Eng 101 and Speech 100 or 102.

**NOTE: If you are close** to these requirements but haven't met them completely, the Advising office can consider issuing you provisional permission to register for upper level courses. Visit them in Armstrong 117 as soon as possible to get this permission. Do not wait until registration begins. **IF YOU RECEIVE PROVISIONAL PERMISSION, YOU MUST OFFICIALLY REQUEST ADMITTANCE TO THE MAJOR WHEN REQUIREMENTS ARE MET. PROVISIONAL PERMISSION IS ONLY GOOD FOR 1 SEMESTER.**

2) This note may refer to Upper level EEC courses that require admission to Professional Education. If you have not applied, review requirements at <http://ed.mnsu.edu/advising/admission/>. If you have applied, you will be notified by the College of Education prior to registration. Contact 389-1215 if you have not heard about your application by your registration date.

***SPECIAL PERMISSION REQUIRED***

If a course requires special permission or application you should contact the secretary of the department offering the course for more information. It's a good idea to do this prior to your registration date.

**EEC COURSES REQUIRING APPLICATION (<http://ed.mnsu.edu/eec/forms/>)**

EEC 342

EEC 368/369

EEC 422

EEC 435

EEC 428

Elementary and Early Childhood Blocks

Student Teaching

***OTHER REASONS FOR BLOCKED REGISTRATION***

Registration can be blocked for issues such as a business office hold, library or parking fines. To check for any registration holds go to <https://www.mnsu.edu/msureg> and click on "courses and registration and then click on "registration holds."

***WHAT CAN I DO IF I CAN'T GET COURSES I'VE PLANNED TO TAKE?***

You can contact the professor or department secretary to add your name to a waiting list (if there is one).

Keep checking the online schedule for openings.

Consider adding an additional specialty

Meet with an advisor. Contact Advising Office at 389-1215.