

# CONSTITUTION OF MINNESOTA STATE UNIVERSITY, MANKATO FLIGHT TEAM

## Article I

### Purpose

1. To promote all aspects of aviation including safety, education, and career opportunities.
2. The MSU, Flight Team is a non-profit organization.

## Article II

### Membership

1. This organization accepts the responsibilities to ensure equal opportunity in all aspects of its programs for all qualified persons regardless of creed, religion, color, national origin, age, physical disability, race, reliance on public assistance, sex, marital status, family relationships, sexual orientation, previous political activity, criminal or civil record, student status or any other class or group distinction as set forth by state or federal anti-discrimination laws.
2. To become a team member one must attend team meetings, team practices, and show a genuine interest in team activities.
3. Memberships will not be revoked, but members must attend a majority of practices in order to compete in events.
4. Membership in the Flight Team should be limited to students, faculty, and support personnel attending and/or employed at MSU, Mankato. Membership enrollment should be open at any time the university is in session.
5. Membership to the Fight Team should not be limited to students enrolled in Aviation courses.

## Article III

### Officers

1. This club consists of five officers: President, Vice President, Secretary, safety officer and Treasurer.
2. Officers are selected by their peers on the team.
3. All officers shall serve for a term of one year beginning June 1.
4. Vacancies created during the year by graduation, termination of studies or employment contract at MSU, or other actions resulting in inactive membership shall be filled by election from team members at a regular or special meeting. Summer vacancies may be filled by a majority vote of team officers on a temporary basis until an election can be held when the regular academic year resumes. All active members will be notified of such vacancies two days prior to said meeting.



## **Article IV**

### Duties of Officers

1. The general duties of officers shall be as implied by their respective titles. Specific duties shall include, but are not limited by, the following:
  - A. Duties of the President. He/she:
    1. shall preside at all practices. This includes organizing times for practices, scheduling as necessary for practice, organizing what is to be covered during practices, and assisting with judging tryouts when practicable.
    2. shall have at each practice a copy of the constitution, a list of all events and interested participants, and a memorandum of the complete order of practice, including general orders and unfinished business, scheduled to be acted upon at the current practice.
  - B. Duties of the Vice President. He/she:
    1. shall preside at practices in the absence of the President.
    2. shall take attendance at all practices.
  - C. Duties of the Secretary. He/she:
    1. shall keep the minutes of all meetings and post them on the internet.
  - D. Duties of the Safety officer
    1. shall ensure that every practice is conducted with the utmost safety.
    2. shall ensure that every member has safety as the utmost concern during practice and at all other times
    3. shall help promote safety outside of the flight team whenever possible
  - E. Duties of the Treasurer. He/she:
    1. shall keep an itemized account of all receipts and disbursements.
    2. shall pay all bills incurred through normal operations, under authority of the officers.
    3. shall prepare an annual balance sheet, which will be available for inspection by any member.
    4. shall collect receipts due the club and be fully responsible for depositing same in accounts.
    5. shall assist in maintaining the membership list.
  - F. Duties of the Faculty Advisor. He/she:
    1. shall serve with the President as liaison between the team and university administration.
    2. shall serve as advisor to any team entering NIFA sanctioned competition, or appoint a substitute to serve as the same.
    3. May appoint qualified person(s) to assist with the flight team.

## **Article IV**

### Practices

1. The president is responsible for setting up and running weekly practices which are held during the regular academic year.
2. Officers are expected to attend all team practices.
3. Decisions are made by team majority or by officer majority where practical.
4. Team members are welcome and encouraged to attend all meetings where they have the opportunity to make suggestions and voice their opinions.

## **Article V**

### **Financial Matters**

1. The team shall not provide monetary gain, incidentally or otherwise, to its directors or membership except for services rendered in the form of wages, salaries, or incentives.
2. Should the organization dissolve leaving residual assets, the team shall deposit these funds into the Aviation Club general account who shall then decide what to do with the funds.
3. University groups recognized as Official Organizations through the university internal process shall deposit all funds in excess of \$500 per year which are earned as a result of full or partial use of university facilities, equipment, material and personal in an agency account in the University Activity Fund.
4. Money in the treasury remaining at the end of the year is passed on to the new team president, treasurer, or advisor.

## **Article VI**

### **Amendments**

1. Any team member may propose and amendment to team policies and can be voted on by the team members.
2. A simple majority is needed to pass an amendment.

