

FAQs about fulfilling the Human Relations course requirement

What course should I register for?

You should register for either KSP450 or 550. Which course should you register for? KSP 450 or 550 are essentially the same course and will meet concurrently. We offer them as graduate and undergraduate because people then have the choice about using the graduate credits to advance on the salary schedule. Also, it is less expensive to take undergraduate credits (see details below).

How much will it cost?

For 2007-8 the cost for undergraduate credits (3 credits) is about \$612 plus online fees and for graduate credits (3 credits) about \$794 plus online fees.

How can I register for the course?

If you wish to take the course as an undergraduate student (KSP 450), the easiest way to register is through extended campus. You will need to apply for Tech ID to register. Please go to this website: <http://www.mnsu.edu/ext/online/gettingstarted.html>

If you are taking the course at the graduate level, you need to apply through the Graduate College. If you have not been admitted as a graduate student at MSU, you need to first fill in the application. Here is the web address. Go to the first link. You will want to be admitted as a "Non-degree seeking student".

<http://www2.mnsu.edu/graduate/Applying/Applications.htm>

Once you are given a Tech ID, you can register. Here is the link to register:

<http://www3.mnsu.edu/courses/>

Go to Educational Studies, K-12 and Secondary Programs and scroll down until you see KSP 450/550.

When are the courses offered?

Both courses are offered every term.

Will we meet face-to-face?

The course does not meet face to face. However you need to keep up with the readings and posting of discussion comments in a timely manner. You will follow the due dates for assignments which can be uploaded to the drop box on the D2L website (all documents should be saved in Microsoft Word)

What topics will be covered in the course?

The course addresses 10 areas of diversity. You will do some research on one of the areas you are least comfortable with or know the least about. You will have 5 modules where you will read and respond to several books and readings.

What course materials will I need to purchase?

The course uses two texts: The Middle of Everywhere by Mary Pipher and Why are all

the Black Kids Sitting together in the Cafeteria? by Beverly Daniel Tatum. They can be purchased at the MSU bookstore or you can find purchase them online (i.e. Amazon.com).

What assignments will I need to complete?

It is an asynchronous class which means you will not all be on-line at the same time, but posted reflections will be due each Thursday (you can submit things earlier in the week if you wish). You will also respond to what others in the class have to say. There are several assignments including an autobiography, short reflection responses and a unit plan or action plan that you develop.

There are also 10 hours of service learning in an environment you choose followed by a reflection. You will also do an interview of someone at this service learning site to better understand the context of the agency and to gain a diverse perspective of the mission of the organization and of the background and experiences of the person you interview. This service learning will be explained in more detail, but it should be in an area where you are either uncomfortable or have no knowledge of whatsoever. It is a great experience and most students find it the highlight of the course.

How will I get started once the course opens?

After the date the course opens, you should go to the MSU website (<http://www.mnsu.edu>) and locate Desire to Learn D2L on the side bar on the left. You will need to set up a user name and password. There are instructions for first time users. There is also a great deal of support as you do the course, both live and you can send an email question. Please do the tutorial and send Dr. Hoffman, who will be teaching the course, an email that you have been able to successfully enter the course (patricial.hoffman@mnsu.edu). If you do the tutorial and still have problems, please call her at 507-389-3233.

What if I've taken a Human Relations course before? Will that count?

You should contact the course instructor and send her a syllabus from the previous course to determine which topics you've already covered. One of the diversity groups is Minnesota-based Native Americans, and that is the one that transfer students typically have not covered. You will be given credit for the diversity groups that were covered in the previous course.

Who can I contact for more information?

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