



Contract for AVIA 497 Aviation Internship & AVIA 499 Individual Study in Aviation

This form must be completed before a student will be allowed to register for an AVIA 497/499 course. (See guidance on the next page for common requests, such as Altitude Chamber attendance or Tailwheel Endorsements.)

Student's Name: _____

Tech ID# _____

Semester: _____

Year: _____

Credits Requested: _____

Topic of the Study:

Expected Learning Outcome(s):

Assessments (What evidence will you provide to indicate you achieved the above-stated outcomes?):

Additional Notes:

Academic Integrity: As members of the MSU community, students assume the responsibility to fulfill academic obligations in a fair and honest manner. This responsibility includes avoiding inappropriate activities such as plagiarism, cheating, or collusion. Students are expected to be familiar with the full [MNSU policy](#). Violations may result in failure of the course and referral for disciplinary action in accordance with MNSU policy.

Student Signature: _____

MSU Faculty Supervisor Signature: _____

AVIA 497 Aviation Internship Guidance:

Purpose: An internship study allows students to earn academic credit while gaining valuable, practical experience in the field of aviation. Students seeking credit for AVIA 497 should coordinate directly with a faculty member in the Aviation Department.

Pre-Requirements:

1. Minimum GPA of 2.5.
2. Successful completion of AVIA 101 and AVIA 150.
3. Completion of at least 60 credits toward graduation, including a minimum of 15 credits of aviation coursework.
4. Internships may not be applied retroactively. This contract must be completed, signed, and approved prior to the start of the internship.

Internship Credit Hour Guideline:

1. Students may enroll in more than one section of AVIA 497; however, the same internship experience may not be counted more than once. Exceptions may be considered on a case-by-case basis.
2. Aviation Management and UAS students may earn no more than 6 total credit hours. Professional Flight students may earn no more than three 3 total credit hours. Students who exceed these credit-hour limits must obtain departmental approval before any additional credits may be awarded.

AVIA 499 Individual Study in Aviation Guidance:

Purpose: An individual study provides students with an opportunity to earn academic credit for learning experiences outside of the formal classroom setting. Students interested in exploring a topic not covered in the regular curriculum may propose a project in coordination with a faculty member in the Aviation Department.

Pre-Requirements:

1. Minimum GPA of 2.5.
2. Successful completion of AVIA 101 and AVIA 150.
3. Completion of at least 60 credits toward graduation, including a minimum of 15 credits of aviation coursework.
4. Individual Studies not be applied retroactively. This contract must be completed, signed, and approved prior to the start of the project.

Individual Study Credit Hour Guidelines:

1. Credit for an AVIA 499 will accrue at the rate of 1 credit hour for every 45 hours of study (per the MNSU [Academic Credit Hour Definition](#))
2. A maximum of one credit hour may be earned for each of the following:
 - a. UND Altitude Chamber Course – Evidence must include a copy of the graduation certificate and a research paper or presentation identifying lessons learned (length and scope as determined by the supervising faculty)
 - b. Tailwheel or High-Performance Endorsement – Evidence must include a copy of the logbook endorsement and a research paper or presentation identifying lessons learned (length and scope as determined by the supervising faculty)
3. Tutoring is not an eligible activity for individual study credit. Students are required to tutor as part of their instructor pilot ground school responsibilities.
4. Students may enroll in more than one AVIA 499 course; however, no more than 3 total credit hours may be earned in AVIA 499.
5. Students who need two or more credits to graduate are highly encouraged to take an elective aviation course rather than registering for AVIA 499 credits.