

PERMISSION TO REGISTER

Everything you need to do before you can register
for your Flight Lab or Jet Sim course

STEP 1

Academic Approval

Complete this form at
link.mnsu.edu/flightlab with
starID@go.minnstate.edu



Labs will need to be taken
with or after the ground
school.

Do NOT submit more than
one request.

If you are a new student,
the PTR will not be
approved until a Medical
Exam is on file. Send your
Medical to:

✉ documents@flymankato.com

You will be notified via
MavMail when a decision
has been made.

- Your application will
not be approved until
you have completed
the prior lab or sent in
the required
documents. You will
not receive an email
until you have been
granted approval.

STEP 2

Financial Approval

**DO NOT BEGIN STEP 2 UNTIL
STEP 1 IS APPROVED**

Payment Options

Out of pocket

- Put 15% down if paying
100% out of pocket.
 - Eservices > Bills and
payment > Make a
pre-payment >
correct lab
 - Prepay for correct
term.

Proof of Private Loan

- If using outside funding
(FAFSA, student loan,
etc.)
- Meet with financial aid
for a budget adjustment
 - For subsequent labs,
you can utilize the
D2L module for
budget adjustments.
 - This can take 2-4
weeks.
- **Once SFS receives the
pre-approval for the
private loan, the lab will
be granted financial
approval.**

Third Party

- SACM only
- Contact SFS or your
Advisor for more
information.

✉ thirdpartybilling@mnsu.edu

- Select Financial Aid
Program Eligibility
(American Indian
Scholars Program, etc.)
 - Eligibility is
communicated via
the financial aid
award.

STEP 3

Final Approval

Students will receive an
email once they are able to
register for the Flight Lab.

**STUDENTS MUST
REGISTER THEMSELVES
VIA ESERVICES**

CONTACTS

To schedule a meeting with SFS,
contact Campus Hub
507 - 389 - 1866

Aviation Department
507 - 389 - 6116
aviationadvising@mnsu.edu



MINNESOTA STATE
UNIVERSITY, MANKATO

DEPARTMENT OF
AVIATION