Progression – Semesters at a Glance:

ELE Block 2/KSP Level 2/SPED Block 3:
- ✓ Teacher Candidates need to complete the online application for their field experience and Student Teaching semesters. Be mindful of the deadlines for submission. The earlier you are able to submit your materials, the better.
- ✓ You will need to complete the student teaching application <u>NOW</u> even though you may have a gap in your course continuum.
- ✓ Group informational meetings will be held regarding opportunities for student teaching in Texas and internationally during the application period.
- ✓ Please know that the Office of Field and International Experience (OFIE) cannot guarantee a specific amount of time for your student teaching placement to be arranged. Because of the volume of applicants and placements that must be arranged, we ask that you not call or e-mail to inquire about your specific placement. We fully understand that information regarding the status of student teaching placements are crucial to each candidate; therefore, OFIE will make every attempt to provide periodic updates and notify candidates of their placements as soon as possible.

<p style="color:red; text-align:center;">If you need to postpone your student teaching experience,
you must notify the OFIE in writing by emailing OFIE@mnsu.edu as soon as possible.</p>

ELE Block 3/KSP Level 3/SPED Block 4:
- ✓ Teacher candidates are NOT to attempt to place themselves. Any attempt to self-place may result in cancellation of your placement for that semester.
- ✓ Candidates will receive notification of their ELE Block 3/KSP Level 3/SPED Block 4 placement during the semester, as soon as possible.
- ✓ Candidates who expressed an interest in an international placement will be contacted by the OFIE to confirm interest and to share procedures to follow for potential placement in one of these locations.
- ✓ Candidates will receive notification of their Student Teaching placement during ELE Block 3/KSP Level 3/SPED Block 4.
  - Your placement notification will be sent to you via e-mail at your MSU, Mankato address. A student teaching contract will be sent at a later date.
  - You will need to meet with your mentor teacher(s) to discuss the contract and sign it. Keep a copy for yourself, give one to your mentor teacher, and return one to the OFIE.
- ✓ Candidates must register for Student Teaching course(s):
  - Consult the "Registration Course Numbers" document on the OFIE website to see which course(s) you should register for, and confirm those course(s) with your academic advisor.
  - Permission to register will be given by your department (ELE/KSP/SPED).
  - You must meet your departmental requirements:
    - Minimum GPA
    - <u>Program coursework must ALL be completed</u> with a C or better; Evidence will be documented in a current DARS report

Student Teaching:
- ✓ Do NOT make plans for any vacations or traveling during student teaching. You will be following the school district's calendar, not the MSU calendar.
- ✓ Jobs and athletics CANNOT interfere with your student teaching hours and demands.
- ✓ You will need to follow the contractual hours for the school in which you are placed. That means that you need to arrive at and depart from school at the times that the mentor teachers are required to adhere to. For some of you, that means being sure to make arrangements for childcare before and after school as needed. You may also not leave school early for coaching or employment purposes.
- ✓ Meetings you will need to plan on attending:
  - Co-Teaching Training (mid-August for fall student teaching and beginning of January for spring student teaching)
  - Student Teaching Orientation (mid-August for fall student teaching and mid-December for spring student teaching)
  - All Seminars (Occur during the student teaching semester)
  - Final Seminar and Pinning Ceremony (last day of the semester)
- ✓ It is the teacher candidate's responsibility to make living, financial, and travel arrangements for their field experiences. Additional financial aid may be available for this experience through scholarships and/or MSU Financial Aid.