

**Special Education Student Teaching Under Contract (STUC) Agreement Form
for 1st SPED and Add-On Licensure Candidates (ABS, ASD, DCD, EBD, SLD, ECSE)**

Student teaching is a full-time experience (10 to 16 consecutive weeks), in a school setting that aligns with the candidate's licensure area of concentration. Student teaching on the job requires a confirmed teaching role, not the anticipation of being hired in a district after the application is submitted. If the teaching position changes after the application is submitted, the application will need to be updated and reapproved, which may delay the start of the student teaching semester.

Students are permitted to student teach while working as a special education paraprofessional or special education teacher if that position meets the following requirements:

- It is a regular, full-time special education paraprofessional or teaching position, working with students whose primary disability aligns with the candidate's licensure area. The school district has issued the candidate a regular contract for this role, and a building administrator has approved the placement.
- A qualified mentor teacher, holding a Minnesota Special Education teaching license and with a minimum of three years of experience in the candidate's licensure area, is identified and agrees to mentor the candidate.
- If working as a special education paraprofessional, the candidate will gradually assume the roles and responsibilities of the special education teacher and serve as the full-time special education teacher for a minimum of two weeks.

Student Teaching Under Contract (STUC) Information

Semester:

Year:

Teacher Candidate Information

Name		Tech ID	
MSU email		Phone number	
Licensure status:			
Licensure area(s) for this student teaching experience:			

District & School Information

District name		District number	
School name			
School address			

School Administrator Information

Name		Role	
Email		Phone number	

Mentor Teacher Information

Name		Phone number	
Email		License file #	
Licensure area(s):			
Number of years teaching special education:			

Classroom /Caseload Information

Grade/age levels represented in classroom or on caseload:
Disability categories represented in classroom or on caseload:
Setting level and/or description of disability severity (mild, moderate, severe, profound):

Agreements and Signatures

Teacher Candidate Agreement:

- I acknowledge that any modifications to my student teaching placement, including changes at my current job site or a change in mentor teacher that makes the placement unsuitable for the student teaching experience, may result in a delay of my student teaching for the intended semester.
- I understand that if I am unable to student teach this semester for any reason, I will be required to reapply for a future semester in accordance with OFIE and Department of Special Education deadlines and policies.
- I confirm my commitment to attend all required seminars (for initial licensure candidates) and complete all requirements of the student teaching experience as set forth by the Department of Special Education.

Teacher Candidate's Signature	
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Mentor Teacher Agreement:

- I hold a current Minnesota teaching license in the same field as the one this student is pursuing and have at least three years of experience teaching in special education.
- I am employed full-time as a special education teacher at the building and district listed above, and I case-manage students with the primary disability relevant to this student teaching experience.
- I acknowledge that the teacher candidate named above will complete their student teaching experience at this school under my supervision, which includes full-time teaching in the licensure area listed, fulfilling the role of either a paraprofessional or teacher. The candidate will be involved in planning, instructing, assessing, and writing reports for students, with access to student records.
- I will provide ongoing mentoring, coaching, and support, including at least one live or recorded observation, and offer guidance on all aspects of the special education teacher role. If the candidate is currently working as a special education paraprofessional, they will gradually assume the full responsibilities of a special education teacher, serving as the lead teacher for a minimum of two weeks.
- I understand that Minnesota State University, Mankato will assign a supervisor to conduct virtual or on-site observations throughout the semester, and I will collaborate with the supervisor to discuss expectations, requirements, and the teacher candidate's performance.

Mentor Teacher's Signature	
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Administrator Agreement:

- I acknowledge that the teacher candidate named above will complete their student teaching experience at this school, under the supervision of the mentor teacher named above, which includes full-time teaching in the licensure area listed and fulfilling the role of either a paraprofessional or teacher. The candidate will be involved in all aspects of the special education teacher role as described above. If the candidate is currently working as a special education paraprofessional, they will gradually assume the full responsibilities of a special education teacher, serving as the lead teacher for a minimum of two weeks.
- I understand that Minnesota State University, Mankato will assign a supervisor to conduct virtual or on-site observations throughout the semester and the mentor teacher will collaborate with the supervisor to discuss expectations, requirements, and the teacher candidate's performance, but any redirection or correction of behavior for *paid employees* will be managed by the school district.
- I understand that the school district will support the teacher candidate in fulfilling all student teaching requirements. This includes providing release time for the mentor teacher to have dedicated contact hours with the teacher candidate.

Administrator's Signature	
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